



**OFFICE OF THE DEAN**  
College of Social Sciences and Philosophy  
University of the Philippines Diliman

## ACTIVITY PROPOSAL FORM

Date: \_\_\_\_\_

Department/Unit/Office: \_\_\_\_\_

Proposed Activity: \_\_\_\_\_

Inclusive Dates: \_\_\_\_\_

Venue: \_\_\_\_\_

(Title)

1. Background and Rationale
2. Objectives
  - A. Expected Output
  - B. Participants
  - C. Schedule/Flow  
*Proposed Schedule and Program*
  - D. Proposed Line Item Budget
  - E. Person responsible for Activity Report
  - F. Person responsible for Feature Article (with Photo) on Activity

Printed Name:

Signature:

Position:

Comments/Recommendations:

\_\_\_\_\_  
\_\_\_\_\_

Source/s of Funds:

\_\_\_\_\_

Action of the Dean:

Approved       Disapproved       Others (please specify)

\_\_\_\_\_  
Dean

\_\_\_\_\_  
Date